

CHECKLIST APPLICATION

So everything goes smoothly

There are a number of ways you can apply to LAUDA: The easiest way is to send your data directly to us using the **Online Application Form** so we can process your application quickly.

Alternatively, you can post your documents to the following address:

LAUDA DR. R. WOBSEER GMBH & CO. KG

Human Resources
Pfarrstraße 41/43
97922 Lauda-Königshofen
GERMANY

So that we have a fairly well-rounded idea of each applicant, we would ask you to send us the following documents as one PDF file (max. 5 MB):

- ✓ Cover letter
- ✓ CV
- ✓ School leaving certificate
- ✓ Vocational training certificate, bachelor's and master's degree certificates, or undergraduate/graduate degree, state examination
- ✓ PhD certificate (if applicable)
- ✓ Job reference from last employer or internship certificate (if applicable)
- ✓ Certificates of further education (if relevant for the position)
- ✓ Work samples (if desired by LAUDA)

After receiving your application via the Online Application Form, you will immediately receive an automated confirmation of receipt. If you apply by post, we will confirm receipt of your documents within one week.

We look forward to receiving your application.